



## **FINANCIAL ANALYST**

**This exempt fulltime position reports to the Senior Controller. Applies generally accepted accounting principles to compile, organize and analyze financial information from the accounting department and prepare financial reports for senior management. This position demands an individual who is willing to collaborate with all team members to provide excellent service to TNUSA customers. A commitment to maintain the confidential nature of Topigs Norsvin company business is essential.**

### **Essential Duties:**

- Obtains and analyzes financial information to prepare reports, statements and recommendations, including variance analysis
- Assist in the annual budgeting process
- Perform and analyze financial forecasting
- Prepare and analyze KPIs
- Provide special project assistance to the Senior Controller and other members of Senior Leadership
- Monitors compliance with generally accepted accounting principles and company procedures
- Protects assets by establishing, monitoring and enforcing internal controls
- Provides status of financial condition of the company by collecting, interpreting and reporting key financial data
- Keeps up to date on information and technology affecting functional area(s) to increase innovation and ensure compliance

### **Other Responsibilities:**

- Identifies and resolves problems in a timely manner; gathers and analyzes information skillfully.
- Works effectively and relates well with others including superiors, colleagues, and individuals inside and outside the Company.
- Exhibits a professional manner in dealing with others and works to maintain constructive working relationships.
- Maintains confidentiality.

### **Knowledge, Skills, and Abilities:**

- Individual must demonstrate critical thinking and problem-solving skills. Strives to continuously build knowledge and skills. To perform this job successfully an individual should be proficient in Microsoft Excel; Accounting software and Payroll systems.

### **Qualifications: (Education/Experience):**

- Bachelor's Degree in Accounting
- Minimum 3 years accounting

- CPA Preferred
- Internal audit experience preferred
- Experience with multiple entity, multi fund/cost center/division accounting structure is highly preferred
- Demonstrated ability to execute and implement change (process improvement, data integrity, clarity of data and messaging).
- Strong technical accounting skills, including consolidation and deadline oriented
- Attention to detail, strong communication, both oral and written, and organizational skills
- Ability to prioritize multiple projects and assignments effectively
- Highly proficient in Microsoft Office Suite (Excel, Word, PowerPoint, Outlook)
- Strong systems acumen and excellent analytical skills
- Proven collaboration skills
- Experience with Great Plains/Dynamics, preferred but not required

**Supervisory Responsibility:**

This position has no supervisory responsibilities.

**Work Environment:**

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines.

**Physical Demands:**

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit, stand; walk; use hands to finger, handle or feel; and reach with hands and arms.

**Position Type and Expected Hours of Work:**

This is a full-time position. Days and hours of work are to be determined at time of hire.

Topigs Norsvin USA is an equal opportunity employer. We select candidates without regard to race, color, religion, national origin, gender, sexual orientation, gender identity or expression, marital status, military status, and any other category protected by law.